



## **Michigan Pharmacy Foundation Board of Trustees Responsibilities and Expectations**

The following is provided as a guideline for the commitment required to serve on the MPF Board of Trustees.

**MPF Officers** – Officers are elected by the Board of Trustees.

**Meetings of the Board** – MPF holds four Board meetings during the year which may also include a strategic planning retreat held every three years. The Board may conduct additional meetings virtually as necessary. Board packets will be emailed prior to each meeting so that Board members can review materials for the actual meeting. Meetings may generally last four hours in length and the strategic planning retreat usually lasts for 1 ½ to 2 days.

A duly appointed member of the MPF Board of Trustees shall:

- Endeavor to uphold the Mission and Vision of MPF – “To foster the Future of Pharmacy” and “One Pharmacy Profession, Maximizing Health and Wellness”.
- Attend scheduled Board and Committee meetings.
- Participate in Strategic Planning Retreat.
- Attend scheduled special MPF events such as MPF Golf Classic, ACE Adopt-a-Student, and other special events.
- Review, approve, and direct project funding.
- Actively support MPF staff with fundraising projects, including onsite assistance and help in securing participants and sponsorships.
- Make an annual personal financial donation to MPF at a level that is in their top three charitable donations each year.

*(Approved by the MPF Board of Trustees, April 20, 2023)*